



CATALOGUE OF MEASURES PROTECTION AGAINST INFECTION CATERING AND HOSPITALITY AT EXHIBITION STANDS, DELIVERY

2

Status as of 05.11.2020. **current changes are marked in colour**

With immediate effect and until further notice, the Technical Regulations of Deutsche Messe AG will be supplemented by a catalogue of measures for infection protection.

The catalogue of measures currently comprises the following elements:

- Part 1: Design, construction, organization of exhibition stands
- **Part 2: Catering and hospitality at exhibition stands, delivery**
- Part 3: Set-Up and Dismantling of Exhibition Stands, Site Logistics

General information

This document specifies the measures and requirements that you, as an exhibitor, must observe and independently implement for catering and hospitality at the Hannover Exhibition Grounds, as well as for stand delivery. Third parties employed by you are to be obligated by you accordingly.

Please also observe the general regulations of the Lower Saxony Ordinance on Measures against the Spread of the Coronavirus SARS-CoV-2 in its currently valid version and the recommendations of the German Hotel and Restaurant Association (DEHOGA) in Lower Saxony, on which the contents of this part of the catalogue of measures are based.

In addition, Sheet 1 of our catalogue of measures must be taken into account in the structural planning, design and organisation.

For each catering area a binding plan must be drawn up, including seating in the guest room. On the basis of this plan, the maximum number of persons (guests, employees, service providers) who may stay there at the same time, taking into account the applicable rules on distance, must be determined.

Stand parties are currently not permitted.

Commercial catering, even free of charge, for guests or employees is only permitted for trained catering personnel.

Deutsche Messe reserves the right to adapt this catalogue of measures in compliance with sovereign measures (e.g. court or official orders or other sovereign regulations such as laws or ordinances) and to specify further measures and conditions or to restrict or cancel measures and conditions already specified. Controls by both the authorities and Deutsche Messe are to be expected at all times. Instructions issued by the staff of the authorities and Deutsche Messe must be followed at all times.

All information, conditions and measures listed here are based on the currently valid legal requirements and the current state of knowledge. If the legal situation changes or if new knowledge is gained from operational practice, our protection and hygiene concept will be adapted. We update this catalogue of measures on an ongoing basis.

Please check whether the planning of your trade fair appearance is based on the current version of the catalogue of measures.

CATALOGUE OF MEASURES PROTECTION AGAINST INFECTION CATERING AND HOSPITALITY AT EXHIBITION STANDS, DELIVERY

2

Status as of 05.11.2020. **current changes are marked in colour**

Measures and conditions

- Access to catering and hospitality areas must be controlled.
- **The general obligation to wear a mouth-and-nose cover also applies in the catering area as long as a person has not taken a seat.**
 - A mouth-nose cover is a barrier consisting of at least one textile or textile-like material which, by its nature, can reduce the spread of transferable droplet particles through coughing, sneezing and pronunciation. The cover must be worn tightly and in such a way that the mouth and nose are completely covered. Visors made of acrylic glass or similar materials do not meet these requirements and are therefore not permitted. We recommend the use of commercially available soft coverings manufactured as mouth-nose coverings.**
- The distance requirement of 1.5 m between persons still applies.
 - Persons from a maximum of two households or related groups of up to ten persons may sit at a table less than 1.50 m apart.
 - **The distance between tables must be set so as to ensure that at least 1.5 m is maintained between seated persons at different tables.**
- **Infographics with the necessary infection prevention measures must be displayed at the stand in a clearly visible and comprehensible manner and posted in kitchens, at counters and at entrances to catering areas.**
- Employees and service providers must be instructed in the rules of conduct and hygiene regulations to be observed and must wear a mouth-nose cover.
- Opportunities for hand cleaning and disinfection must be provided for guests, employees and service providers.
- **Table surfaces and handle surfaces of chairs must be cleaned with disinfectant after each use. It is recommended not to use tablecloths.**
- **The contact details of each guest (surname, first name, full address, telephone number) as well as the respective time of entering and leaving the stand must be recorded and documented so that chains of infection can be traced if necessary.**
- In the case of official activities (e.g. delivery by a specialist company), the official contact details of the service provider must be recorded and documented.
- **The recorded contact data must be handed over to the organiser immediately after the end of the event.**



CATALOGUE OF MEASURES PROTECTION AGAINST INFECTION CATERING AND HOSPITALITY AT EXHIBITION STANDS, DELIVERY

2

Status as of 05.11.2020. **current changes are marked in colour**

For more detailed information on infection prevention measures and requirements for the design, construction and organisation of exhibition stands as well as for the erection and dismantling of exhibition stands and site logistics, please refer to the relevant parts of the catalogue of measures.

Links to relevant internet pages of the text references:

(Some information is only available in German.)

<https://www.niedersachsen.de/Coronavirus/vorschriften-der-landesregierung-185856.html>

<https://www.dehoga-niedersachsen.de/branchenthemen/corona-krise/>

https://www.dehoga-niedersachsen.de/fileadmin/04_Branchenthemen/Wiedereintritt_Gastronomie_28052020_inklAnlagen.pdf

https://www.dehoga-niedersachsen.de/fileadmin/04_Branchenthemen/Corona_Registrierung_110520.pdf

<https://www.infektionsschutz.de/mediathek/infografiken.html>